**Call for Projects 2017**

**The French Embassy in Bosnia and Herzegovina launches a Call for Projects for NGOs and incubators.**

**Projects have to be sent to the French Embassy by June 21st, 4.00 PM (deadline)**

The cooperation strategy of the French Embassy in Bosnia and Herzegovina takes place in the context of the EU integration perspective, follows the framework of the approach developed during the Balkans Summit in Paris in July 2016. Therefore, the French Embassy implements actions, mainly in supporting the structuration of the civil society in selected areas.

In this perspective, the French Embassy in Bosnia and Herzegovina launches a Call for projects for civil society (NGO and incubator) following these priorities :

* Support to vocational training for youth, in particular in the rural area,
* Development of entrepreneurship and social entrepreneurship, in particular for women and young people,
* Reinforcement of civic engagement of young people, and better recognition of skills acquired in volunteer experience,
* Supporting development of green economy, actions to fight pollution and in favor of the preservation of the environment,
* Promotion of cultural/natural and immaterial heritage and development of tourism,

Projects including one or more priorities are welcomed too.

The selected projects will be financed from 3000 up to 7500 KM, in totality or part of the requested amount. The projects should be implemented on a maximum period of 12 months, and will be subject of an assessment.

**Timetable :**

|  |  |
| --- | --- |
| Launch of the call for projects | June 09th 2017 |
| Deadline for receipt of applications | June 21st 2017 (deadline : 16h00) |
| Review of candidates deadline | June 23rd 2017 |
| Signature period of the grant agreement | Between June 27th and July 13rd 2017 |
| Estimated date of the payment of the grant | Mid-July 2017 |

**Applications:**

The project holders (NGO and Incubators) are invited to submit their proposal by June 21st 2017 (deadline: 16.00) by filling the form bellow, in French or in English, and sending it :

* By post : Ambassade de France – SCAC, Mehmed-bega Kapetanovića Ljubušaka 16, 71000 Sarajevo
* Or by email : [eloise.guilleron@diplomatie.gouv.fr](mailto:eloise.guilleron@diplomatie.gouv.fr)

For any additional information, projects holders are invited to contact Catherine Palpant, Attachée for Cooperation (catherine.palpant@diplomatie.gouv.fr).

**Application Form**

(incomplete forms will be rejected)

1. **General Information**

|  |  |
| --- | --- |
| Name of the Project |  |
| Amount of the requested contribution |  |
| Name of the NGO / incubator |  |
| Registration number |  |
| Postal Address |  |
| Name of the President / legal representative of the institution |  |
| Contact details : | *Mail adress* :  *Phone :*  *Mobile Phone :* |
| Creation date of the association/incubator |  |
| Website |  |
| Main Goals/ priorities of the NGO/incubator |  |
| Target beneficiaries |  |
| Main activities (7-8 lines maximum) |  |
| Main local and international partners (if any) |  |

1. **Project presentation : general framework, aims, main actions, implementation and evaluation.**

|  |  |
| --- | --- |
| Title of the project |  |
| Aims/ general presentation (5 lines maximum) |  |
| THEMATIC(S) of the call for projects concerned |  |
| Experience of the Project holder in the project area (example of completed actions) |  |
| Context of the project / needs analysis |  |
| Name and function of the suggested Project Manager and contact details | *Name*  *Mail adress*  *Phone* |
| Target beneficiaries (type and number) |  |
| **Project description and planned actions (10-20 lines)** |  |
| Name(s) of the partner(s) (if any), role. Is the partnership already agreed or requested? |  |

**Calendar**

|  |  |
| --- | --- |
| Project duration |  |
| Tentative starting date |  |
| Project Implementation schedule |  |

**Impact and evaluation**

|  |  |
| --- | --- |
| Expected results |  |
| Project evaluation methodology |  |
| Communication strategy for project enhancing |  |

1. **Budget**

|  |  |  |  |
| --- | --- | --- | --- |
| Expenses (in KM) | | Incomes (in KM) | |
|  |  | Association’s income |  |
|  |  | Subsidy of the French Embassy |  |
|  |  | *« Possible co-funding»* |  |
| **Total Project costs** |  | **Total incomes** |  |

**Requested budget for the project (in KM) :**

**Proportion of the requested budget on the total budget of the project (in%) :**

The amount granted by the French Embassy should finance the following operations:

|  |  |
| --- | --- |
| Action | Cost (in KM) |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Declaration**

I, the undersigned, (Surname, Forename) ………………………………………………………………………..

Legal representative of the structure ………………………………………………………………

* Certify that the structure is in conformity with the Bosnian law;
* Certify that information provided in this application are true and given in good faith.
* Apply for a grant of KM (Bosnian Marks) ;
* Specify that the subvention, if granted, shall be paid on the NGO / incubator bank account ;

Signed in \_\_\_\_\_\_\_\_\_\_\_\_\_ , on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2017

Signature